**INTERSCHOOL SWIMMING CARNIVALS 2022 BRIEFING NOTES**

Lane allocation for each day is below. Schools must swim in the same lane for every race.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lane** | **Division A**  **Fri 18 March** | **Division B**  **Thu 17 March** | **Division C**  **Tue 15 March** | **Division D**  **Mon 14 March** |
| **1** |  |  |  | Northam |
| **2** | Carine | Willetton | Kinross/Mindarie | Bob Hawke |
| **3** | Perth Modern | Melville | Joseph Banks | Hampton |
| **4** | Shenton | Mt Lawley | Eastern Hills | Wanneroo |
| **5** | Churchlands | Como | John Forrest | Kelmscott |
| **6** | Applecross | Ocean Reef | Rockingham | Aveley |
| **7** | Rossmoyne |  | Darling Range | Warnbro |
| **8** | John Curtin |  |  | Yanchep |

**Emergency:** All staff and students must follow the directions of the HBF Stadium staff

**Medical:** First aid is located near the bottom of the stairs on the pool deck. Access is via the main stairs to pool deck.

**Events and Year Groups / Ages**

Events are conducted in year groups. The age cutoff for the year group is 30th June. The following cutoffs will apply:

|  |  |
| --- | --- |
| **Year Group** | **Age cutoffs** |
| **Year 7** | 1 July 2009 – 30 June 20012 |
| **Year 8** | 1 July 2008 – 30 June 2009 |
| **Year 9** | 1 July 2007 – 30 June 2008 |
| **Year 10** | 1 July 2006 – 30 June 2007 |
| **Year 11** | 1 July 2005 – 30 June 2006 |
| **Year 12 & over** | Before June 30 2005 |

**All swimmers must have their year group marked clearly on their left arm** with a permanent marker pen – approx 8cm tall. This will assist marshals in ensuring that swimmers are competing in the correct age group.

**Presentation Area** The first 3 place getters will be required to assemble at the presentation dais and be announced.

**Presentation Ceremony**

All schools are required to stay for the Presentation Ceremony. Team Marshals and supervising teachers are asked to have all students seated quietly in their areas immediately after the last event. The Captain(s) from each school is/are to assemble, with their school’s flag, next to the announcer alongside the main pool. SSWA will endeavour to notify year group champions prior to the final relay events and they will be required to be available at the presentation area to receive their championship medallion.

**HBF STADIUM COVID PROCEDURES for 2022**

In using the HBF Stadium we must comply with their COVID-19 requirements. Please comply with the following requirements.

* Masks are mandatory for all students, staff and spectators to wear inside the venue.
* Masks must be worn up until the point of swimming then put back on after exiting the pool. *(Please see detailed plan below to make masks available at the finish line for swimmers)*
* A list of ***students*** (16 Years & Over), ***staff*** and ***parent helpers*** assisting your school on the day is to be provided to the School Sport WA office prior to the event. This list must include –
* School Name
* Date
* Names
* A copy of any medical exemptions relating to the wearing of masks is to be handed to the carnival coordinator upon arrival at the venue.

At this point in time there is ***no requirement*** to provide *Proof of Vaccination.*

Please be aware that this is an ever-changing context and that the venue requirements may change at any time. We will attempt to keep you informed of any changes to the above requirements as soon as School Sport WA is made aware of the changes.

**PRE / POST RACE MASK REQUIREMENTS**

Please make sure that your students understand the process to be followed:

|  |  |
| --- | --- |
| **Step 1** | Masks are to be worn up until being called to the starting block. |
| **Step 2** | Mask is to be placed into a zip-lock bag (provided by the student with their name and school written on it) and then the zip-lock bag is to be placed into numbered box (lane #) held by a Student Official standing next to the block. |
| **Step 3** | Upon exiting the pool the swimmer is to retrieve their mask from the Student Official who will be standing at the pool exit points either side of the pool. |
| **Step 4** | Once swimmers have put their mask back on they can return to their school. |
| **Step 5** | Placegetters are to move directly to the Awards Dais (*see pool map*) to be announced and then return to their school area immediately. |

***Please Note:*** *School Sport WA is not responsible for providing zip-lock bags for participants to put their mask in. As a suggestion schools should bring spare bags just in case a student forgets.*

**Referees Notes:**

**Start:** The start in Freestyle, Breaststroke, Butterfly and individual medley races shall be with a dive. The start in Backstroke and Medley Relay races shall be from the water.

**False start**:

* For 2022 Schools in C & D will be afforded a 2 start rule.
* For A & B schools be under the “One Start” rule.

**Butterfly:** At the start and at turns, the swimmer is permitted one or more leg kicks and one arm pull under water, which must bring him to the surface. It shall be permissible for a swimmer to be completely submerged for a distance of not more than 15 metres after the start and after each turn.

**Breaststroke:** After the start and after each turn, the swimmer may take one arm stroke completely back to the legs. The head must break the surface of the water before the hands turn inward at the widest part of the second stroke. A single downward Butterfly kick followed by a breaststroke kick is permitted while wholly submerged. At each turn and at the finish of the race, **the touch shall be made with both hands simultaneously at, above, or below the water level.**

**Backstroke:** It is permissible for the swimmer to be completely submerged during the turn, at the finish and for a distance of not more than 15 metres after the start and each turn. By that point the head must have broken the surface. Upon the finish of the race the swimmer must touch the wall while on the back.

**Freestyle:** it shall be permissible for the swimmer to be completely submerged for not more than 15 metres after the start and each turn. By that point the head must have broken the surface.

**Medley Relay**

In a Medley team event relay, each team shall consist of four (4) members who shall swim respectively Backstroke, Breaststroke, Butterfly and Freestyle, in that order.

**Schools are asked to bring with them:**

* Swimming Team List – this is to be handed to the Carnival Manager OR to the Recording Room prior to the start of the carnival. This should include any students swimming up a year group all day as they will have to be adjusted on the Carnival database.
* Please use correct names as they appear on the SIS lists (not preferred or nick names)
* A thick black marker to write Year Group on the swimmer’s arm
* An up-to-date SIS list (which we have emailed to you) – keep these with you, no need to hand them in.

**Please Note:**

* 2 school supervisors (minimum of 1 qualified) must supervise warm up prior to the commencement of the Carnival.
* A maximum of 32 students allowed per school in the allocated lane at any one time
* Diving pool supervision must be carried out by 2 supervisors at all times who must monitor that no more than 32 students are in the pool at any one time.

**Staff and Student Officials Roster** is below. Please ensure that your student helpers (3 students) meet the Carnival Manager between 9.00am and 9.15am at the Announcer’s desk. Please note that all 3 students may be needed at the same time.

**SSWA SWIMMING CARNIVAL OFFICIALS 2022**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Students** | **D Division**  **Mon 14 Mar** | **C Division**  **Tue 15 Mar** | **B Division**  **Thu 17 Mar** | **A Division**  **Fri 18 Mar** |
| **Carnival Manager** |  | Alex McLennan | Alex McLennan | Alex McLennan | Alex McLennan |
| **Referee** |  | Swim WA | Swim WA | Swim WA | Swim WA |
| **Assistant Referee** |  | Kayla Thomson | Kayla Thomson | Kayla Thomson | Kayla Thomson |
| **Chief Marshal** | SEDA 2 | Mark Howard  Jeff Scott | Mark Howard  Jeff Scott | Ian McMahon  Mark Howard | Ian McMahon  Mark Howard  Peter Della |
| **Assistant Marshall** |  | Peter Della | Ian Dignon | Jeff Scott | Jeff Scott |
| **Starter** |  | Ian Temby | Ian Temby | Ian Temby | Ian Temby |
| **Pool Recorder Coordination** | SEDA 2 | Murray Farr | Murray Farr | Murray Farr | Murray Farr |
| **Chief Judge** |  | Peter Merritt | Peter Merritt | Ian Dignon | Ian Dignon |
| **Chief Judge Assistant** |  | Lorraine Feddema | Lorraine Feddema |  | Lorraine Feddema |
| **Timekeepers** | SEDA/TAFE |  |  |  |  |
| **Timekeepers** | SEDA/TAFE |  |  |  |  |
| **Computer Room Results** |  | Robyn Brierley  Christine Sheen  Trenna Lewington  Lynda Merritt | Robyn Brierley  Tania Hardie  Trenna Lewington  Lynda Merritt | Robyn Brierley  Christine Sheen  Trenna Lewington  Lynda Merritt | Robyn Brierley  Trenna Lewington  Tania Hardie  Lynda Merritt |
| **Computer Room Assistants** | 3  3 | Bob Hawke  Yanchep | Kinross/Mindarie | Melville | Rossmoyne |
| **False Start Rope** | 3 | Northam | Darling Range | Como | Perth Mod |
| **Diving Pool Supervisor** |  | Pete Lewington | Pete Lewington | Pete Lewington | Pete Lewington |
| **Announcer** |  | Graeme Hadley | Graeme Hadley | Graeme Hadley | Graeme Hadley |
| **Announcer Assistant** | 3 | Kelvin Browner | Kelvin Browner | Kelvin Browner | Kelvin Browner |
| **Poolside Recorder** | 3 | Jill Rickers  Wanneroo | Jill Rickers  Joseph Banks | Jill Rickers  Ocean Reef | Jill Rickers  Shenton |
| **Poolside Recorder** | 3 | Julie Dignon  Hampton | Julie Dignon  Eastern Hills | Julie Dignon  Willetton | Julie Dignon  Churchlands |
| **Diving Pool** | 3 | Warnbro | John Forrest |  | Applecross |
| **Covid Masks** | 3 | Kelmscott  Aveley | Rockingham | Mt Lawley | Carine  John Curtin |
| **TAFE / SEDA Groups** |  | Freo Dockers | Perth Glory | Netball | NM TAFE |
| **Troubleshooter** |  | Ian Dignon |  |  |  |

**OFFICIALS ROLE DESCRIPTIONS**

**STAFF OFFICIALS’ ROLES:**

**ANNOUNCER**

* The Announcer must be conversant with the arrangements regarding the meet.
* The person selected to announce should have a voice suitable for microphone work and have clear diction. He/she will make all announcements pertaining to the meet.
* It is the Announcer's role to inject interest and enthusiasm into the meet with race information.
* Promote records.
* Announce first 3 placegetters after each race. Be aware of the start for the next race when announcing results

**WARM UP POOL SUPERVISOR** [Diving Pool Supervisor**]**

* Be responsible for ensuring that students are using the pool for warm-up and warm-down purposes only. The supervisor must be suitably attired (Yellow or orange vest) and remain in place for the duration of the event.
* Be vigilant for students who may be experiencing difficulty or who may be misbehaving. Deal with any issues appropriately.
* Communicate with the Carnival Manager

**POOLSIDE RECORDER**

* Print in the names of each competitor in the appropriate line (next to their school name) in the allocated recording book (either boys or girls)
* Ensure the pages are in the correct order and none are missed out.
* Ensure that the full name is printed legibly and with enough pressure to read clearly on both carbon copies (blue & yellow)
* Once all names have been completed tear out the top sheet (white copy) and second sheet (blue copy) leaving the yellow copy in the book.
* Once the sheets for all divisions in that event have been completed send the recording sheets with a student helper to the Recording Room (white sheet) and the Announcer (blue sheet)
* If students fail to record their names prior to their race tell them to report to the Chief Judge at the finish line who will liaise with the recording room.

**CHIEF JUDGE**

* Will liaise with the Chief Judge Assistant and Computer Room to determine the final placing for each event, if necessary.
* Supervises Timekeepers (student helpers) to ensure every lane is covered and the Timekeeper is alert and in position for each finish.
* Assists student officials with identifying 1st, 2nd and 3rd places swimmers and directing them to the Dais.
* Facilitates the timely exit of swimmers from the pool and signal to the Referee when the pool is clear.

**STUDENT ASSISTANTS’ ROLES:**

**TIMEKEEPERS**

* 8 required – Officials may rotate through (approx 1 – 1.5 hr roster)
* During the race ensure timer is on its stand so that accidental time recording is avoided.
* Towards the conclusion of the race, timekeepers gather the timer button and stand at the pool edge to gain a clear view of the swimmer as they approach.
* As swimmer makes clear contact (touch) with the finish wall the timekeeper presses the timer button.
* Check that time has recorded.
* Replace timer button on its stand.
* Make sure the swimmer remains in their lane. Indicate where the swimmer has finished.
* Swimmers may leave the pool on the direction of the Referee.
* Organise 1st, 2nd & 3rd place getters to get to the Presentation Dais.

Other roles will be explained prior to the start by the Carnival Manager or delegated officials

* False Start Rope
* Marshal Assistants
* Poolside Recorders Assistants
* Computer Room Assistants

**HBF SEATING FOR DIVISION B & C CARNIVALS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Seating** | |  | **Pool - 50m Starts** | **Recorder** |
|  |  | **POOL DECK** | **POOL** | **Marshalling Area** |
|  |  |  |
|  | **Lane 6** |  |
|  |  |  |
|  | **Lane 2** |  |
| **Lane 8** |  | **Lane 3** |
|  | **Lane 1** |  |
|  |  | **Lane 4** |
|  | **Lane 7** | **Announcer** |  |
| **Parents** | **Parents** |  | **Lane 5** |
| **Parents** | **Parents** | **Judges** |  |
|  |  |  | **100m Starts** |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  | **Warm Up Lanes** |  |
|  |  |  | **Diving Pool** |  |

**HBF SEATING FOR A Division and D Division**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Seating** | |  | **Pool - 50m Starts** | **Recorder** |
|  |  |  | **POOL** | **Perth Modern / Hampton Shenton / Kelmscott Churchlands /Wanneroo**  **Marshalling Area** |
|  | **John Curtin** | **POOL**  **DECK** |  |
|  | **Warnbro**  **Willetton**  **Yanchep** |  |
|  |
|  | **Rossmoyne**  **Northam** |  |
|  | **Applecross**  **Bob Hawke** |  |
|  | **Carine**  **Aveley** |  |
|  |  | **Announcer** |  |
| **Parents** | **Parents** |  |  |
| **Parents** | **Parents** | **Judges** |  |
|  |  |  | **100m Starts** |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  | **Warm Up Lanes** |  |
|  |  |  | **Diving Pool**  ***(Out of Bounds)*** |  |